

Formatting rules for the Yearbook of Arboriculture manuscript

We kindly request you to take the following instructions into account.

Length of the manuscript

A **full-length article** should not exceed twelve book pages (including illustrations and references), which corresponds to 40,000 to 45,000 characters.

A **short contribution** should not exceed six book pages (including illustrations and references), which corresponds to a maximum of 20,000 characters.

Saving the manuscript

- Save the **text** as a Word file (.doc).
- Please do **not** include the **images** in the text but save them individually as .jpg files with a resolution of at least 300 dpi (approx. 1 MB)

Structure of the manuscripts:

1. **Headline Title** (as discussed with the organizer)

2. **English title**

3. **The name of the author including full first name**

4. **Summary/ Zusammenfassung (in German)** (max. 800 characters)

5. **Summary in English** (max. 800 characters)

6. **Introduction** (max. 1,000 characters)

7. **Body of the text:**

- Please divide the text with bullet points
- Notes on the placement of figures and tables should be placed in round brackets in the continuous text, e.g. (figure 1), (table 1)
- Name the authors quoted in the text with their surname and year in brackets (DUJESIEFKEN 2005), Please put the authors' names in SMALL CAPS or in normal type, please NOT IN CAPITAL LETTERS! Examples: DUJESIEFKEN 2021 or AMTAGE, BÜTTNER 2021

8. **Bibliography:**

- in alphabetical order
- No separation between books and magazines/ journals
- Please put the authors' names in SMALL CAPS or in normal type, please NOT IN CAPITAL

LETTERS!

- Please use the following versions of the bibliographic information in the list of references according to the examples shown:

For books: DUJESIEFKEN, D., LIESE, W., 2022: Das CODIT-Prinzip Baumbiologie und Baumpflege, Haymarket Media, Braunschweig, 224 S.

For title information from books and compilations: GÜRLICH, S., 2009: Die Bedeutung alter Bäume für den Naturschutz. Alt- und Totholz als Lebensraum für bedrohte Artengemeinschaften. In: DUJESIEFKEN, D. (Hrsg.): Jahrbuch der Baumpflege 2009, Haymarket Media, Braunschweig, 189-198.

For titles of articles from journals: CLARK, R. J.; MATHENY, N., 2010: The research foundation to tree pruning: a review of the literature. Arboriculture & Urban Forestry 36 (3), 110–120.

LIESE, W.; DUJESIEFKEN, D.; BREMER, J., 1988: Wundreaktion bei Linde nach Astung in der Baumpflege. Forstw. Cbl. 107, 184-196.

9. Author information:

- Full name with all titles, institution, address with telephone number and e-mail
- Portrait photo (as .jpg, at least 300 dpi/at least 500 KB)
- If necessary for the contribution include a short information, e.g. ...was project manager of... / ...is a research associate at / ...did a master's thesis on this in the year.

If you have any questions about the manuscript, please do not hesitate to contact Martina Borowski, who is the editor of the Yearbook of Arboriculture Tel.: 0531-70189030, baumredaktion@gmx.de.